

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

February 1, 2016

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mr. Graham called the meeting to order at seven o'clock (7:00) p.m.

Mr. Graham asked the members to pause for a moment of silence.

Mr. Graham asked the members to stand for the pledge of allegiance.

Roll Call: Present: Todd Carson, Hal Carbaugh, Ronald Lytle, Susan Motzer, Karen Woods, Dwight Proper, David Graham

Absent: Joe Womer, Mark Marterella, Randy Seitz

Also Present: Mr. Mario Fontanazza, Dr. Pamela Dye

Chairman Graham stated the Joint Committee members had received copies of the Minutes of the January 4, 2016 meeting in the mail. He asked if there were any additions, corrections or deletions.

Mrs. Woods, seconded by Mr. Proper, moved to approve the Minutes of the January 4, 2016 meeting as submitted.

Roll Call: Ayes: Todd Carson, Hal Carbaugh, Ronald Lytle, Susan Motzer, Karen Woods, Dwight Proper, David Graham

Nayes: None, motion carried.

The Treasurer's and Secretary's Report as of February 1, 2016 were submitted for information.

Mrs. Woods, seconded by Mr. Carson, moved to approve the Treasurer's and Secretary's Report as of February 1, 2016 and the Special Account Report as of February 1, 2016.

Mr. Adams discussed the composition of these two reports.

The motion was unanimously approved.

Mr. Graham requested approval of the list of bills as submitted.

Mrs. Woods, seconded by Mr. Carson, moved to approve the list of bills totaling \$549,375.33 as submitted.

Roll Call: Ayes: Todd Carson, Hal Carbaugh, Ronald Lytle, Susan Motzer, Karen Woods, Dwight Proper, David Graham

Nayes: None, motion carried.

Under Communications, the Professional Advisory Committee minutes were discussed, Calendar of Events for the month of February and the Monthly Enrollment Report as of 2/01/16 were submitted.

Mr. Graham requested approval of the action items.

Mrs. Woods, seconded by Mr. Carson, moved to approve the actions items 8. a) i., ii., as follows:

- i. Approve Business Manager to secure a Natural gas rate that will be in the best interest of the Venango Technology Center.
- ii. Approve additions to the Occupational Advisory Committees.

Roll Call: Ayes: Todd Carson, Hal Carbaugh, Ronald Lytle, Susan Motzer, Karen Woods, Dwight Proper, David Graham

Nayes: None, motion carried.

Mr. Fontanazza reviewed his Issues/Activities for the period 1/4/16 through 2/1/16.

Mr. Adams mentioned and discussed the draft board policies that have been revised and are on the website for review and will be approved at next month's meeting.

Chairman Graham asked if there was any old business.

None was noted.

Under new business, Mr. Graham requested approval of the additions to the bus driver listings for the 2015-2016 school year.

Mrs. Woods, seconded by Mr. Carson, moved to approve the additions to the bus driver listings for the 2015-2016 school year.

Roll Call: Ayes: Todd Carson, Hal Carbaugh, Ronald Lytle, Susan Motzer, Karen Woods, Randy Seitz, Dwight Proper, Mark Marterella, David Graham

Nayes: None, motion carried.

Upon motion by Mrs. Woods, seconded by Ms. Motzer, the meeting adjourned at seven twenty-three (7:23) p.m.

Recorded by

A handwritten signature in blue ink, appearing to read "Patrick M. Adams", is written over a light blue rectangular background.

Patrick M. Adams
Secretary, Joint Committee